**National Residence Hall Honorary
White & Gold Chapter - Constitution
Georgia Institute of Technology**

*(updated 6/10/2022 by the NRHH Executive Board)*

**Preamble**

We, the members of the ​Georgia Tech White & Gold Chapter​ of the National Residence Hall Honorary, in order to honor and recognize outstanding members of the residence hall system, and to promote a higher quality and standard of involvement and interaction in the residence hall community do hereby establish and uphold this Constitution.

**Article I: Name**

This organization shall be known as the National Residence Hall Honorary Chapter of the White and Gold (hereafter referred to as NRHH).

**Article II: Mission and Purpose**

**Section 1: Mission**

The mission of the Georgia Tech NRHH is to serve the Georgia Tech community by recognizing leadership, programs, and services, performing and promoting service opportunities, and encouraging the personal growth of members through a diverse organization of support.

**Section 2: Purpose**

The purpose of this organization shall be to inspire community involvement by recognizing those individuals who have demonstrated outstanding service, notable leadership and enthusiasm in the advancement of residence life at Georgia Tech. The organization is committed to contributing to the local and regional community through acts of service.

**Article III: NRHH Values**

NRHH is a leadership-based honorary comprised of exemplary residential students who value recognition and service.

**Article IV: Membership**

Once an individual has shown dedication and commitment to NRHH according to the Chapter’s standards, they will become an NRHH member for life.

**Section 1: Candidate Membership**

1. The Candidate Member is a pre-membership status in which the student has shown interest through intent to become an NRHH Member.
2. The Candidate member must submit a formal intent of pre-membership to the Chapter.
3. The Chapter must educate the candidate on the following topics before the candidate can be inducted:
	1. NRHH History & Symbolism
		1. Mission and Vision
		2. Values of Service and Recognition
		3. History
			1. Founded April 25th,1964 at the University of Denver.
			2. Founded to support NACURH in a time of financial difficulties and gives NACURH it’s non-profit status.
		4. Significance of regalia
			1. Membership Pin
			2. Honor Cords
			3. Outstanding Recognition Pin
			4. Outstanding Service Pin
			5. Outstanding Leadership Pin
		5. The Diamond
			1. The diamond surrounding the letters of the organization and the three interconnected links, the chain of leadership, form the logo of the honorary.
			2. The diamond, the world’s most precious gem, signifies the value and beauty one finds in the residence halls experience.
		6. The Colors
			1. The colors of the honorary colors are blue and white.
			2. The blue symbolizes loyalty: loyalty to purpose and idea.
			3. The white signifies a blank page: a page on which a student writes the successes and experiences that fill their days in the residence halls
		7. The Links
			1. The first link of the chain represents caring. Leaders are people who care. They are concerned about themselves and others, and are committed to making things better.
			2. The second link signifies dedication. Part of a leader’s commitment is the dedication to a cause, which they display. Dedication is an important part of the involvement required to be truly effective.
			3. The third link represents participation. True leaders participate fully in their academic pursuits, their friendships, their activities, and their lives. Leaders don’t sit on the sidelines, but are competent team players.
			4. Together the unbroken chain symbolizes the membership of NRHH. As leaders we are interconnected as caring and dedicated participants in the community of your university.
	2. OTMs
	3. Membership Qualifications
		1. Must be a student of the college or university with which the chapter is affiliated.
		2. Must be a student pursuing an undergraduate, graduate or professional degree
		3. Must be a student in good academic standing, as defined by the affiliated institution and chapter
		4. Must be living in an institutionally owned or contracted housing and has lived in this housing for at least one academic term, as defined by the affiliated institution
		5. Must have made positive contributions to the residence hall system through engagement with the values of service and recognition
		6. Must fulfill all other requirements and expectations prescribed by the chapters constitution
	4. Requirements
		1. Understand the expected requirements for candidate, on-campus, and off-campus membership
		2. Attend at least one chapter meeting prior to be becoming an on-campus member
		3. Review the Candidate Member Education manual that is developed by the NACURH NRHH Board annually
4. Before a Candidate Member can be inducted, they must meet the following requirements:
	1. A Candidate Member seeking induction must be a student of the college or university with which the chapter is affiliated.
	2. “Student” shall be defined by the chapter’s host institution. Students pursuing undergraduate, graduate, or professional degrees are all eligible for induction.
	3. A Candidate Member shall follow the Recognition and Service requirements set forth by their chapter.
	4. At the time of induction, the Inductee must be a student in good academic standing, as defined by the affiliated institution and chapter
	5. Candidate Members must be living in institutionally owned or contracted housing and have lived in institutionally owned or contracted housing for at least one academic term, as defined by the affiliated institution, upon induction.
	6. Candidate Members must have made a positive contribution to the residence hall system through engagement with the values of service and recognition.
5. Once a candidate member has met all NACURH and chapter requirements, they will be eligible for induction.

**Section 2: On-Campus Membership**

1. An On-Campus member of an NRHH Chapter is a member that lives in institutionally owned or contracted housing and meets the chapter and NACURH membership qualifications.
2. On-Campus Members must meet the following requirements to maintain their membership:
	1. The On-Campus Member must be a student of the college or university with which the chapter is affiliated.
	2. An On-Campus Member shall follow the Recognition and Service requirements set forth by their chapter.
	3. The On-Campus member must be a student in good academic standing, as defined by the affiliated institution and chapter.
	4. On-Campus Members must be living in institutionally owned or contracted housing.
	5. On-Campus Members continue to make a positive contribution to the residence hall system through engagement with the values of service and recognition.
3. Temporary leaves from on-campus housing such as, but not limited to, co-ops, internships, or study abroad, will not affect the individual’s active status of NRHH. In the case of temporary leave, the NRHH member should notify the Chapter President in writing detailing the reason for and duration of the temporary leave.

**Section 3: Off-Campus Membership**

1. An Off-Campus Member of an NRHH Chapter is a member that does not live in institutionally owned or contracted housing and meets the chapter and NACURH membership qualifications.
2. Off-Campus Members must meet the following requirements to maintain their membership:
	1. The Off-Campus Member must be a student of the college or university with which the chapter is affiliated.
	2. An Off-Campus Member shall follow the Recognition and Service requirements set forth by their chapter.
	3. The Off-Campus member must be a student in good academic standing, as defined by the affiliated institution and chapter
	4. Off-Campus Members must continue to make a positive contribution to their community through engagement with the values of service and recognition.
3. A member may apply for Off-Campus Membership status according to the following procedures:
	1. The member and/or Chapter must complete the Off-Campus Membership Pledge on the general NRHH organization website.
	2. The completed Off-Campus Membership Pledge shall be submitted to the regional AD-NRHH for approval.
4. The number of Off-Campus Members a Chapter shall be granted per academic year will not exceed fifteen percent of the Chapter’s membership cap.
5. It is the right of the regional AD-NRHH to deny requests for reasons including, but not limited to:
	1. Incomplete application form
	2. The regional AD-NRHH does not believe that sufficient measures were taken by the Chapter to address the member’s inactivity with Chapter business before submitting the application
	3. The Chapter has exceeded its allotted early alumni membership approvals for the year.
6. If the member and/or Chapter wishes to appeal the decision of the regional AD-NRHH, they may appeal to the entire NACURH NRHH (NNB). The decision of the NNB shall be final.
	1. Each AD-NRHH shall have one vote
	2. A simple majority shall be necessary, with the NACURH Associate for NRHH (NAN) casting the tie-breaking vote when necessary.

**Section 4: Lifelong Member**

1. A Lifelong Member is a member of NRHH that is no longer affiliated with their host institution as a student due to either graduation or a discontinuation of education.
2. Anyone who leaves the chapter and institution in institutional good standing and meets the chapter’s requirements for membership for life would become a Lifelong Member.
3. By becoming a Lifelong Member, a member would have to uphold the life-long commitment to the NRHH Values of recognition and service
4. Lifelong Members are eligible to participate in chapter specific and NACURH activities at the discretion of NACURH Leadership and their chapter, respectively.

**Section 5: Outstanding Leadership Award Process**

1. The Outstanding Leadership Award is designed to recognize those who have demonstrated outstanding support and service to the residence hall students. This may include, but is not limited to housing personnel, instructors, and college or university staff.
2. Individuals who could qualify for membership including first term students, with the exception of those graduating in the current academic term, cannot be given an Outstanding Leadership Award.
3. The maximum number of Outstanding Leadership Awards which may be given in a year is equal to the number of regional affiliates within NACURH.
4. Any NRHH Member can nominate somebody for the Outstanding Leadership Award. Nominations should be written in essay-form, not exceed 600 words, and describe the nominee’s qualifications and adherence to service and recognition. Nominations should be sent to the Chapter’s Vice President of Recognition, and the Vice President of Recognition will jointly review the nomination with the rest of the Chapter’s Executive Board and determine whether or not the nominee is worthy of the award.

**Section 6: Membership Capacity**

1. The total active membership of a Chapter may include up to, but not more than, 1% of the total residence hall population that year, or 20 members, whichever is larger. The total 1% membership does not include lifelong members, but it does include on- and off-campus members.
2. On-campus members must live in one of the following on-campus housing units: Armstrong,  Brown, Caldwell, Center Street North, Center Street South, Cloudman, Crecine, Eighth Street East, Eighth  Street South, Eighth Street West, Field, Fitten, Folk, Freeman, Fulmer, Glenn, Goldin House, Graduate Living Center, Gray House, Hanson, Harrison, Hayes House, Hefner, Hopkins, Howell, Matheson, Maulding, Montag, Nelson Shell, North Avenue East, North Avenue North, North Avenue South, North  Avenue West, Perry, Smith, Stein House, Tenth and Home, Towers, Woodruff North, Woodruff South, and Zbar.

**Section 7: Member Removal Policy**

1. The Member Removal Policy may be enacted if a member can no longer meet the Chapter membership expectations.
2. If an active member is removed, they no longer count towards the 1% membership cap.
3. The following guidelines apply to the procedure for the removal of an active member:
	1. The member and/or Chapter must complete the NRHH Member Removal application
	2. This form can be obtained from the regional AD-NRHH
	3. The form must include the electronic signatures of the Chapter President and Chapter Advisor
	4. This form must be submitted electronically
	5. The completed Member Removal application shall be submitted to the regional AD-NRHH for approval
4. The number of members for removal is up to the discretion of the Chapter.
5. It is the right of the regional AD-NRHH to deny requests for removal for reasons including, but not limited to:
	1. Submission of an incomplete application form
	2. The regional AD-NRHH does not believe that sufficient measures have been taken by the Chapter to address the member’s inactivity or ineligibility within the Chapter prior to submission of the application
6. If the member and/or Chapter wishes to appeal the decision, they may appeal to the regional AD-NRHH through written request as to why the candidate deserves to continue as a member of NRHH.

**Section 8: NRHH Membership Transfer Policy**

1. NRHH members that are transferring schools at any educational level, including incoming graduate students and incoming doctoral students, are able to apply to have their NRHH membership transferred from their outgoing institution to their incoming institution.
2. Each NRHH Chapter is able to accept/reject transfer members of the new Chapter. The following guidelines apply to the Membership Transfer Policy:
	1. The student applying to transfer their membership must be fully matriculated at the new institution
	2. The student seeking to transfer their membership must contact the Chapter President and Advisor in writing detailing why they want to transfer their membership, how they benefited their previous Chapter and residence hall system, and how they hope to be involved in the new Chapter
	3. If approved, the student and/or new Chapter must complete the membership transfer application. The membership transfer application may be obtained from the regional NRHH and shall include signatures from the incoming Chapter President, incoming Chapter Advisor and the member seeking to transfer their membership
	4. The completed application shall be submitted to the regional AD-NRHH for approval
	5. It is the right of the regional AD-NRHH to deny requests for reasons including, but not limited to:
		1. Incomplete application form
		2. Adding new member(s) puts the Chapter over its member cap
	6. If the member and/or Chapter wishes to appeal the decision of the regional AD-NRHH, they may appeal to the entire NNB. The decision of the NNB shall be final. In the event of an appeal to the NNB:
		1. Each AD-NRHH shall have one vote
		2. A simple majority shall be necessary, with tie-breaking vote when necessary.

**Section 9: Off-Campus Membership Pledge**

1. NRHH members that do not live in institutionally owned or contracted housing are able to apply to have voting rights within their chapter.
	1. The member and/or chapter must complete the NRHH Off-Campus Membership Pledge
	2. This form can be obtained from the region’s ADNRHH.
	3. The form must include the electronic signatures of the chapter President and chapter advisor.
	4. This form must be submitted electronically
2. The completed Off-Campus Membership Pledge shall be submitted to the region’s ADNRHH for approval.
3. It is the right of the region’s ADNRHH to deny requests for removal for reasons including, but not limited to:
	1. Submission of an incomplete application form
	2. The region’s ADNRHH does not believe that the member applying for voting rights has provided sufficient evidence of their ability to serve the on-campus body or fulfill the requirements of the honorary
4. If the member and/or chapter wish to appeal the decision of the region’s ADNRHH, they may appeal to the entire NNB. The decision of the NNB shall be final. In the event of an appeal to the NNB:
	1. Each ADNRHH shall have one vote.
	2. A simple majority shall be necessary, with tie-breaking vote when necessary

**Article V: Selection Procedures**

**Section 1: Procedures**

1. Any member of NRHH, an employee of the Department of Housing and Residence Life, or any Georgia Tech student living in on-campus housing may nominate someone for membership in NRHH.
	1. The Executive Board will review nominees
	2. Membership shall be conferred upon those approved nominees who receive a majority vote of the Executive Board
2. The Chapter may conduct induction ceremonies every semester
3. This organization shall not discriminate on the basis of age, sex, race, color, physical or mental ability, sexual orientation, religious practices, national origin, ethnicity, gender identity and expression, or marital status.

**Section 2: Induction Ceremonies**

1. The Chapter conducts induction ceremonies each semester as necessary.
2. All current NRHH members, inductees, special guests and their nominators can be invited to the ceremony
3. The current NRHH President and/or Advisor will administer the induction oath to the inductees, which is as follows:
	1. “I, (name), agree to uphold all the values of the White & Gold Chapter of the National Residence Hall Honorary at the Georgia Institute of Technology. I promise to continue the tradition of recognition and service. In my efforts to serve the Chapter, I will uphold the NRHH Constitution to the best of my abilities.”

**Article VI: Executive Board**

**Section 1: The Executive Board**

1. The full members of the Executive Board shall be:
	1. President
	2. Vice President of Administration
	3. Vice President of Service
	4. Vice President of Recognition
	5. Vice President of Recruitment
	6. Advisor
2. Executive Board positions are set based on gavel order. Gavel Order is determined based on the level of perceived knowledge of policy and the general knowledge of the organization. This is also the order of succession.
3. Any NRHH member shall be eligible to run for the office of President, Vice President of Service, Vice President of Recognition, Vice President of Administration, and Vice President of Recruitment. Any candidate running for office must:
	1. Be an active on-campus or off-campus Chapter member
	2. Be enrolled as a Georgia Institute of Technology student or been classified as a co-op
	3. Be in good Academic and Disciplinary standing with the Institute
	4. Have been an active member of NRHH for at least one academic semester
	5. Continuously meet the above requirements.
	6. If an officer is no longer eligible to hold the office, then the officer shall resign. If they do not resign, they are subject to removal proceedings.
4. All Executive Board members shall have the following responsibilities:
	1. Attend Executive Board meetings, arriving on time
	2. Attend general meetings, arriving on time
	3. Serve as a reliable resource agent to the Executive Board and to general members
	4. Attend all Executive Board meetings, arriving on time (unless otherwise stated).
		1. Refer to ​Article VI - Section 9​ for more information on meetings
	5. Attend a minimum of two (2) Executive Board Programs, arriving on time
	6. Attend scheduled one-on-ones, arriving on time
	7. Update and be well-versed with the governing documents of this Chapter
	8. Share responsibility in Chapter marketing efforts
	9. Sign finance paperwork as needed
	10. Be open to attending NACURH or state-related conferences as a representative
	11. Protect and promote the reputation of the Chapter
5. All Executive Board members have the following expectations:
	1. Preserve and defend this Chapter’s Constitution
	2. Be prepared for all meetings (general and Executive)
	3. Work together to conduct the turnover process between incoming and outgoing members of the Executive Board
	4. Complete a minimum of two (2) Of the Months (OTMs) per month
	5. Assist other Board members where applicable and participate in organizational activities
	6. Serve as a liaison between this Chapter and other residence life organizations

**Section 2: The President**

1. The President shall be elected by a majority vote of the entire NRHH general membership in accordance with the election procedures found in Article VI, Section 10 of the Constitution.
2. The President shall:
	1. Act as the official senior executive officer and representative of the Chapter
	2. Maintain ultimate responsibility for the operation of the Chapter and uphold its professional image
	3. Preside over and coordinate all general body and Executive Board meetings (reserve space, create agendas, etc.)
	4. Conduct elections as necessary in accordance with the election procedures outlined in ​Article VI - Section 10
	5. Attend any state, regional, or international conferences where a NRHH Representative is required
	6. Establish Committee Chairs, Coordinating Officers and other positions as provided for in this Constitution by Executive Order
	7. Execute other duties as specified by the Executive Board or the general body
	8. Serve as liaison between NRHH and other residence life leadership organizations
	9. Work with the RHA Executive Board to process affiliation paperwork
	10. Coordinate external relation efforts
	11. Communicate as needed with the regional AD-NRHH (move to the President)
	12. Update information for Engage with the Office of Student Engagement annually, serving as gatekeeper of information (engage page, annual organizational renewal)
	13. Work with the RHA Executive Board to stay in compliance with guidelines for collaboration between both organizations
	14. Work with RHA Exec to be incorporated into any applicable trainings in which the chapter needs a presence (HCOFT, HCOST, etc)
	15. Make appointments to the Executive Board with consultation and approval of the Advisor (and other Executive Board members)
	16. Train executive board members on the governing documents and coordinate update efforts as needed
	17. Meet with the advisor on a continual basis to discuss plans and needs for this Chapter
	18. Delegate duties as needed
	19. Conduct the turnover process for the incoming executive board
	20. Preserve, protect and defend the Georgia Institute of Technology NRHH Constitution

**Section 3: The Vice President of Administration**

1. The Vice President of Administration shall be elected by a majority vote of the entire NRHH general membership in accordance with the election procedures found in Article VI, Section 10 of the Constitution.
2. The Vice President of Administration shall:
	1. Act as the official junior executive officer and representative of this Chapter
	2. Act in the President’s official capacity in their absence
	3. Record the minutes of all general body and Executive Board meetings
	4. Keep accurate records of all Chapter business (add to all board members)
	5. Distribute approved minutes to the general body
	6. Take attendance at all meetings
	7. Maintain and be accountable for all financial records of the Chapter including budget breakdown and tracker
	8. Provide a financial report to the Executive Board each month
	9. Provide a financial report to the general body at the last meeting of each semester
	10. Establish and enforce financial policies in accordance with the Constitution
	11. Coordinate with the Advisor and Vice President of Recruitment the ordering of member swag for the Chapter
	12. Work with the RHA Director of Finance to get training on the finance process and updates as needed
	13. Work with the Advisor to set up and maintain email accounts for the executive board
	14. Manage the chapter file storage location including upkeep and maintenance (ie. MS Teams)
	15. Work with Advisor to process all On Campus Marketing (OCM) commission checks as funding within the organization
	16. Maintain responsibility for all Chapter marketing plans (website, social media, logos, etc.)
	17. Execute other duties as specified by the Executive Board or the general body
	18. Preserve, protect and defend the Georgia Institute of Technology NRHH Constitution

**Section 4: The Vice President of Service**

1. The Vice President of Service shall be elected by a majority vote of the entire NRHH general membership in accordance with the election procedures found in Article VI, Section 10 of the Constitution.
2. The Vice President of Service shall:
	1. Coordinate programming efforts of the Chapter, including but not limited to service projects
	2. Set goals for the chapter in the area of service for the year (number of events, audience served, etc.)
	3. Maintain contacts needed to implement programs
	4. Coordinate efforts to create ads related to service events and initiatives of the chapter
	5. Serve as the chapter organizer of the On Campus Marketing (OCM) care packages
	6. Execute other duties as specified by the Executive Board or the general body
	7. Chair of the chapter Service Committee
	8. Preserve, protect and defend the Georgia Institute of Technology NRHH Constitution

**Section 5: The Vice President of Recognition**

1. The Vice President of Recognition shall be elected by a majority vote of the entire NRHH general membership in accordance with the election procedures found in Article VI, Section 10 of the Constitution.
2. The Vice President of Recognition shall:
	1. Set goals for the chapter in the area of recognition for the year (OTM submissions, number of events, etc.)
	2. Promote the submission of the Of the Months (OTMs) by all members of NRHH and residence life leadership organizations
	3. Head the selection process for Campus Winner OTMs and submit them to the region
	4. Order materials for Of the Month (OTM) certificates and pens from NACURH store
	5. Create and update resources devoted to improving the quality of OTMs submitted (i.e. the rubric)
	6. Coordinate efforts to create ads related to recognition events and initiatives of the Chapter
	7. Provide recognition to RHA on a monthly basis at the RHA Legislative Council
	8. Work with Residence Life professional staff to coordinate NRHH awards in the End of the Year ceremony
	9. Encourage other recognition methods by NRHH
	10. Assist the RHA Director of Communications with all Georgia Institute of Technology bidding efforts for conference awards
	11. Coordinate annual recognition events where applicable
	12. Execute other duties as specified by the Executive Board or the general body
	13. Preserve, protect and defend the Georgia Institute of Technology NRHH Constitution

**Section 6: The Vice President of Recruitment**

1. The Vice President of Recruitment shall be elected by a majority vote of the entire NRHH general membership in accordance with the election procedures found in Article VI, Section 10 of the Constitution.
2. The Vice President of Recruitment shall:
	1. Set goals for the Chapter in the area of recruitment for the year (anticipated number of new candidates, inductees, induction plan, etc.)
	2. Coordinate all recruitment efforts of the Chapter (member application process, timeline, plan, induction, reservations, etc.)
	3. Coordinate induction ceremonies where applicable
	4. Prepare all presentations for training, meetings, etc. (ie. RHA, HRL, etc)
	5. Work with Advisor and Vice President of Administration to order materials for induction & graduation from NACURH store (certificates, stickers, cords, etc.)
	6. Coordinate with the Advisor and Vice President of Administration to order member swag for the Chapter
	7. Coordinate the awarding plan of cords for graduating members

**Section 7: The Advisor**

1. The Advisor must be a full-time, salaried GT faculty or staff member will serve as Advisor to the organization
2. The Advisor is appointed by the Director of Residence Life or designee
3. The Advisor may make appointments to the Executive Board in the absence of the President.
4. The Advisor shall:
	1. Provide guidance and support in the development and implementation of programs and activities within the Chapter
	2. Attend Chapter meetings and activities regularly
	3. Serve on the Executive Board without voting rights
	4. Assist the Executive Board in the implementation of Chapter goals, programs, and initiatives
	5. Maintain ultimate responsibility for upholding the professional image of the organization
	6. Assist President in maintaining contact with key administrators vital to the interests of the members and residents (where applicable)
	7. Assist President in being responsible for protecting and promoting the image of the organization
	8. Responsible, along with the rest of the Executive Board, for assisting in the coordination of any planned meeting hosted by the Chapter
	9. Complete any administrative tasks that only a professional staff member is authorized to complete
	10. Make purchases on behalf of the organization when requested and as needed
	11. Communicate with professional staff on behalf of the organization (including Residence Life, housing, and campus partners)
	12. Work with the Executive Board to find and recommend appointment for necessary positions
	13. Preserve, protect, and defend the Georgia Institute of Technology NRHH Constitution

**Section 8: Duties and Responsibilities**

1. The Executive board shall have the power to create committees and recommend chairpersons, per the President’s approval, as deemed necessary.
2. When appropriate and allowed by the Constitution and/or in order to run an effective and responsive organization, the Executive Board may make an Executive decision. A simple majority of the general membership is needed to veto or amend an Executive decision.

**Section 9: Meetings**

1. Meetings of the general body shall be held a minimum of once a month during the regular academic year with the exception of final examination times and university breaks.
2. Meetings of the Executive Board shall be held at least once every full week during the regular academic year with the exception of final examination times and university breaks.
3. All members of the Executive Board are charged with attending the Executive Board meetings. No more than one unexcused absence shall be allowed per semester. Excused absences must be cleared with the entire Executive Board prior to the meeting.

**Section 10: Election Procedures**

1. The elections for officers for the forthcoming year will take place in the Spring semester no later than one month before finals.
2. Election timeline and nomination processes must be announced to members at least two weeks prior to the elections meeting.
3. The election procedure will begin with platform speeches from each of the candidates running for a position. Other candidates and non-voting members will have to leave the room for speeches, discussions and voting.
4. The schedule for voting for each position is as follows:
	1. President
	2. Vice President of Administration
	3. Vice President of Service
	4. Vice President of Recognition
	5. Vice President of Recruitment
5. Each candidate will be allotted eight minutes to give a speech with a cutoff at eight minutes and a possible extension of two minutes (depending on the Executive Board and a majority vote). Following each candidate’s speech, voters will be allowed five minutes to ask the candidates questions. After the five minutes of questioning, a five-minute extension will be allowed if a majority vote supports it.
6. The candidate will then leave the room and an up-to ten-minute discussion will take place after the candidate is questioned. After the ten-minute discussion, a five-minute extension will be allowed with a majority vote.
7. Votes will be cast by written ballot for each position after the last discussion has taken place. All candidates for all positions should not be in the room during voting. All candidates will be required to keep all electronic communication devices off during the election process to prevent candidates from affecting the voters. The written ballot will give the options to vote for all approved candidates, and no confidence option. No write-in candidate will be allowed.
8. The votes will be counted by the Advisor, and the candidate with an absolute majority will be declared the winner.
9. In the case of a tie, a five-minute discussion will take place, after the five minute discussion, a two minute extension will be allowed with a majority vote. Votes will be recast by written ballot after the last discussion has taken place. This process is repeated until a candidate has obtained the simple majority, after which they will be declared the winner.
10. New officers take office at the last meeting of the Spring semester and remain in office until the next election.
11. If a position remains unfilled after the elections process the incoming President will appoint a member to the position or re-assign duties to another officer, with consultation of the Advisor

**Section 11: Removal of Office**

1. Any active member may move for the impeachment of an Executive Board member.
2. The member recommending the impeachment of an Executive Board member must submit a written statement to the Executive Board consisting of reasons for removal and the signatures of at least ten active or honorary members. A copy of this statement shall be delivered to the Executive Board member in question and the Advisor at least two weeks prior to the statement’s presentation to the general membership.
3. The Executive Board member in question may speak to the general membership on their behalf and may present any witnesses they desire.
4. A two-thirds majority of active members present is required to remove a person from office.
5. Reasons for removal shall be limited to those related to the Executive Board member’s inability to fulfill their duties and responsibilities as outlined in the Constitution.

**Section 12: Resignation**

1. Any resignation by an Executive Board member should be stated in writing to the Executive Board within two weeks of their desired termination of office.
2. The resigning Executive Board member shall continue to fulfill their duties until the date of termination of office is reached.
3. The resigning Executive Board member shall train the elected replacement officer.
4. Elections shall be held according to the procedures outlined in Article VI, Section 10 of the Constitution.

**Article VII: Finances**

**Section 1: NACURH Standings**

This Chapter must remain in good standing with the region, SAACURH, and the NACURH office.

**Section 2: Funding Sources**

1. The funding for this NRHH Chapter comes from the On Campus Marketing (OCM) commission check and operates on a reimbursement process through the Residence Hall Association (RHA).
2. Any money raised for the Chapter through a Chapter sponsored fundraiser or membership dues may also be used to supplement the annual budget.

**Article VIII: Amendments**

**Section 1: Procedures**

1. Any active member may propose amendments.
2. All active members must receive proposed amendments at least one week prior to the ratification vote.

**Section 2: Approval**

1. Amendments to the Constitution of this NRHH Chapter may be made with the approval of two-thirds of the active membership present at the general business meeting where ratification of amendments will be voted on.
2. Amendments are subject to the approval of the Student Government Association and the Student Activities Committees.

**Article IX: Ratification**

To be ratified and adopted this Constitution shall be voted on and approved by a two-thirds majority of the active membership attending the general business meeting where this Constitution will be considered and shall be ratified by the regional AD-NRHH before this Chapter can affiliate with NACURH. Any policies and procedures not specified in this Constitution fall under the Standard Operating Manual or the Georgia Tech RHA Governing Documents.

**Article X: Parliamentary Procedure**

Robert’s Rules of Order will be used in instances not covered in this constitution.